Quick Start Guide
Arqa Workstation
WELCOME

The aim of this document is to quickly guide users through the basic process of using the Arqa On-Screen Menu (OSM) for the first time within an Aetria® environment.

At this stage the Aetria OneControl group will have been configured within the Aetria Command Center by the system administrator along with any shortcuts that will be used to control the Arqa Workstation.

For more detailed information regarding the Arqa device, refer to the Arqa User Guide.

STEP 1 - ARRIVING AT THE ARQA WORKSTATION

When the workstation mouse is moved between screens a red border will flash on the currently active screen as shown below, providing the feature has been enabled in Aetria Command Center by the administrator.

The user is presented with the Arqa on-screen menu (OSM) on each screen which shows details of the current remote connection.

STEP 2 - LOGGING ON

Press scroll lock five times or use any pre-configured keyboard shortcut as provided by your system administrator to access the login screen presented.

Enter the login credentials that have been supplied by the system administrator. It should be noted that the login is case sensitive. When successfully logged in the Status Screen is displayed.

STEP 3 - OPEN THE DEVICE LIST

To open the Device List, use the configured device list shortcut key stroke provided by the system administrator.

Alternatively, you can press scroll lock five times in quick succession to bring up the control menu and press L for the Device List.

The Device List displays a list of sources available for use on the Arqa Workstation. The list is defined by the user permissions configured in Aetria Command Center.

To display a specific source on the currently active Workstation screen, use the up/down cursor keys on the keyboard to select the required source and press enter to connect to the remote source and see it displayed on the screen. If another source is selected from the Device List, it will take priority and switch from the existing displayed source.

To remove the source from the Workstation screen, you can use the shortcut key stroke given by the administrator for disconnect: Press the shortcut key stroke to bring the device back to an unconnected state. Alternatively, you can open the Device List again and press D for Disconnect with the Device List open.
STEP 4 - SHARING CONTENT

**Push**
To open the SHARE RX (PUSH) menu, again use the configured shortcut key strokes created by the system administrator.

The push function enables the user to share selected content to the wall or another user’s workstation screen, depending on the configured user access rights within Aetria Command Center.

Use the up/down cursor keys on the keyboard to select the required source and press enter and the source will be shared to the wall.

If the receiver name displays a (W) in front this means that this receiver is a Datapath video wall controller destination, and requires the appropriate video capture window to be open on the wall controller as part of a wall layout.

**Get**
To open the SHARE TX (GET) menu, use the configured shortcut key strokes created by the system administrator. The get function enables the user to retrieve selected content and display it on the workstation.

**Log Out**
To log out of the Arqa Workstation open the Device List, use the configured device list shortcut key strokes created by the system administrator and press U on the keyboard.

CERTIFICATION

EU – Class A Declaration of Conformity

Datapath Ltd declares that this product complies with the essential requirements and other relevant provisions of Directives 2014/30/EU, 2014/35/EU and 2011/65/EU.

A copy of our Declaration of conformity is available on request.

Datapath Limited
Bemrose House
Bemrose Park
Wayzgoose Drive
Derby, DE21 6XQ
UK

A full list of product compliance certifications can be found in the product User Guide on the Documentation Media supplied with the system.